

# **CENTEX HOMES**

## **Appendix I**

## **Training Program Syllabus**

### **INTRODUCTORY TRAINING**

- Given to: Division Storm Water Compliance Representatives, Site Storm Water Representatives, and any Centex Homes employee who primarily and directly supervises (or who primarily and directly assist in the supervision of) construction activity in the field.
- Contents: The Storm Water Compliance Representative training class shall consist of the topics listed below.<sup>1</sup>
- Introduction to the Centex Storm Water Compliance Policy (including Consent Decree) (20 minutes)
  - Introduction to Storm Water regulations and the State General Permit (20 minutes)
  - Types of permits required for storm water pollution prevention (20 minutes)
    - State
    - County
    - Special District
    - Local
  - Completing the NOI and other filing requirements (15 minutes)
  - Centex Instructions for Storm Water Plan Preparation and Contents of the Storm Water Plan (30 minutes)
    - Certificates required as part of the Storm Water Plan
    - Maps/Erosion Control Plans required
    - Dealing with multiple requirements from state and local agencies
    - Storm water runoff controls
      - Types of pollutants

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<sup>1</sup> The projected timeframes for each topic in this syllabus are based on the approximate time needed to cover each topic in a live classroom setting. Actual times will vary due to numerous factors, including the size and nature of the audience. If a module is presented online, the projected time should be reduced by two-thirds.

- Types of Best Management Practices (BMPs) and details of each
    - Descriptions of Best Management Practices (BMPs) that are to be installed during each phase of construction
  - Non-storm water pollutants
    - Types of pollutants, procedures for management of non-storm water pollutants
  - Dealing with on-site batch plant and manufacturing operations
- Mandatory reportable quantities of pollutant release and procedures for dealing with pollutant releases (5 minutes)
  - Spill Prevention Control and Countermeasures Plans (5 minutes)
  - Inspection requirements (60 minutes)
    - Required forms
    - Required signatures
    - Correction time requirements and Responsive Action logs
    - Quarterly Compliance Inspection
  - Examples of acceptable and unacceptable BMP installation and maintenance (30 minutes)
  - Dealing with Contractors (20 minutes)
  - Updating and maintaining the storm water plan and maps (45 minutes)
  - Records organization and maintenance (30 minutes)
  - Site posting requirements (10 minutes)
  - Final stabilization and turn over of the site (15 minutes)
  - Completing and filing the NOT (5 minutes)

For Storm Water Compliance Representatives Only: Exam (30 minutes)

When Given:            Annually

Format:                 6 hour training session with an exam.

Certificate Issued: Passing the course will result in certification as Storm Water Trained. Certification is valid for 15 months and shall be renewed annually through completion of a refresher course and exam.

## **REFRESHER TRAINING**

Contents:

- Centex Storm Water Compliance Policy, Storm Water Regulation, and Permits Required for Storm Water Pollution Prevention (10 minutes)
- Filing Requirements, SWP Preparation/Contents, and Updating the SWP and Maps (15 minutes)
- Inspections, Inspection requirements, and Records Maintenance (10 minutes)
- BMP Installation and Maintenance (10 minutes)
- Dealing with Contractors (5 minutes)
- Lessons Learned (10 minutes)

Format: 1 hour online training session with an exam for Storm Water Compliance Representatives

Certificate Issued: Passing the course will result in maintenance of certification as Storm Water Trained for 15 months.